



BUILDING OWNERS AND MANAGERS ASSOCIATION OF WESTCHESTER COUNTY, INC.
FEDERATED WITH BOMA INTERNATIONAL

**BOMA
WESTCHESTER**

**BEST OF BOMA
WESTCHESTER COUNTY
SIGNATURE AWARD**

The “**Best of BOMA, Westchester County Signature Award**” is Westchester’s program specifically designed for members of Westchester BOMA. This program was designed to recognize excellence in a variety of categories for buildings, managers and brokers that are outstanding in their specific field and as a means for BOMA to recognize the high standards expected in building operations, maintenance, construction and brokerage deals. This award offers BOMA Westchester members the opportunity to nominate buildings or professionals that they believe retain qualities required to receive the distinction of the “**Best of BOMA, Westchester County Signature Award**”. Achieving this award is a great marketing tool for all buildings. Imagine being able to announce that your building received the, “**2019 Best of BOMA Signature Award for Building Team of the Year**”! These awards will be given at the Hall of Honor dinner to be held on May 9th, 2019 and will be an alternate to the TOBY awards. Below is the list of categories with the criteria for the awards:

Management Team

What commercial office building signifies the best in management, operations, sustainability and tenant retention? We are looking for the property management team that provides the best buildings service and environment for its tenants; a well-run, building, including the pristine “back of the house”. Who stands out as delivering the best building for a tenant to be in? The building and management will have an inspection by a panel of judges from their peers who will look into the following categories:

- Curb appeal
- Lobby
- Typical multi-tenant floor and restroom
- Overall building aesthetics
- A tenant office
- A mechanical room
- Sustainability initiatives – Energy Star, Green Cleaning, Recycling
- Management staff interviews
- Leasing record – new deals and tenant retention level
- Mechanical upgrades and modifications
- Tenant amenities
- Tenant Satisfaction Survey Results

Best Tenant Fit Out

Which new tenant fit out in 2018 represents the best workplace environment with architectural detail and a WOW factor? What new space did you see that has you looking at details like special lighting, employee comfort, technical improvements, use of colors, natural light, furniture systems and environmental comfort? Nominate the Tenant, Building, Contractor and its Architect for this exciting award!

Unsung Hero

Do you know someone who does a great job yet receives little or no recognition? The person makes a substantive yet unrecognized contribution and refrains from claiming too much in return for his/her efforts.

BOMA Westchester is about to change that as this year's Signature Award will recognize that individual in your organization whether it be an administrative assistant, engineer, porter or security guard, etc.

Requirements for consideration:

1. Letter of recommendation from Company's Operating Officer or Building's major tenant. AND
2. Letter of recommendation from direct superior.

Only BOMA members can nominate building(s) or individuals in the Westchester Area. Don't Delay. Return your nomination form via mail, fax or email to:

Best of BOMA
BOMA Westchester
PO Box 7250
No. Arlington, New Jersey 07031
Phone: 800-726-6224
Fax: 201-998-7839
Email: boma@usa.net

Deadline: February 16, 2019



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*THE BEST OF WESTCHESTER AWARDS DOES NOT PRECLUDE YOU FROM SUBMITTING A BUILDING FOR THE **TOBY AWARD**. IF YOU HAVE A BUILDING THAT YOU WOULD LIKE TO SUBMIT FOR A TOBY, CONTACT MARIANNE CARNEY AT BOMA@USA.NET FOR MORE INFORMATION.*

BOMA WESTCHESTER		2019 BEST OF BOMA WESTCHESTER COUNTY SIGNATURE AWARD	
Category	Name of Building/Individual	Address	Reason for Nomination (Attach add'l pages)
Management Team			
Tenant Fit Out			
Unsung Hero			*** Must also attach 2 letters of recommendation ***
Company Name:		E-Mail:	
		Phone Number:	

Don't Delay, return your nomination form via mail or fax or email to:

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